

**AATF Board of Directors Minutes**  
**November 13, 2023**  
**Location: In-Person and Virtual via Zoom**

- 1. Call to Order  
Suzanne Larkin called the meeting to order at 5:30 pm.

- 2. Roll Call

	Jan 9	Feb 9 Special	Feb 13	Mar 20	Apr 17	May 15	Jun 19	Jul 17	Aug 21	Sep 18	Oct 16	Nov 13
Larkin, Suzanne	X	X	X	Zoom	X	X	X	Absent	X	X	X	X
Bingham, Will	X	X	X	X	X	X	X	X	X	X	X	Absent
Rouser, Janay	X	X	X	X	X	X	X	X	X	X	X	X
Sturwold, Earl	X	X	X	X	X	X	X	X	X	X	X	X
Lastowski, Emily	X	X	X	zoom	X	X	Zoom	X	X	X	X	X
Maggard, Dana	X	X	X	X	X	Zoom	X	Absent	X	X	X	X
Bussey, Rutland	X	X	X	X	X	X	Zoom	Zoom	X	X	X	X
Brady, Ryan							X	X	X	X	X	Absent

- 3. Pledge of Allegiance and Moment of Silence

- 4. Public Inquiry - None

- 5. **Minutes for October 16, 2023**  
Earl Sturwold motioned to approve the minutes for October 16, 2023 as presented; Dana Maggard seconded; all approved.

- 6. Committee Reports

- 6.1. **Financial Report - Earl Sturwold**  
The year to date expenses exceed the income which is normal for the beginning of the year as many expenses have to be paid upfront, at the beginning of the school year. Dina Bardin reported that after we received some of the grant money the expense/income ratio will change considerably in the next couple of months.

- Janay Rouser motioned to accept the financial report for October 2023 as presented; Emily Lastowski seconded; all approved.

- 6.2. **Expansion Committee Update**  
Dina Bardin reported that the school will meet with AD Morgan and Furr, Wagmann and Banks this week to discuss AD Morgan being able to take over the expansion of the Ag classroom, resource and primary building. ADM and FWB will provide a project update at the December Board meeting.

- 6.2.1. Villages of Pasadena Hills - Handcart Road Off Site Utilities - Information Only  
Mr. Polk reported that the work is finally starting on the utility lines down Handcart Road. The project is expected to be completed by April of 2024.

- 6.3. **SAC Committee**
  - 6.3.1. 2nd Grade Team

Erica McCarthy and Trisha Sharpe are teaching reading and Writing Heather Harris and Jill Jolly are teaching math, science and social studies. Instructional assistants are Debbie Garcia-Calvo, Jennifer Blommel, Stephanie Blommel and Samantha Hicks. Their motto "2nd Grade - Where We Make Learning Fun".

**Reading** - Second grade utilizes the Into Reading curriculum and Lexia, an online computer program that offers explicit, systematic, and personalized reading instruction. In addition they use Reading Counts, a flexible, literature-based reading motivation and management program designed to get students to read, and help teachers manage and monitor students' independent reading, SSYR Junior, a statewide reading program with a mission to develop students' interest in reading for pleasure by exposing them to a wide range of appropriate literature.

**Writing** - For writing, second grade uses Top Score Writing, a writing curriculum that teaches expository, informative, argumentative, and narrative writing in an essay format. SunShine Young Readers - Students are very motivated to read to get to the next levels. Projects like The Animal Research Project and Pumpkin Character Book Report help the students to stay engaged.

**Math** - For math second graders use the Big Ideas curriculum along with Reflex to help students learn their facts fluently as well as Prodigy for enrichment. They use math songs to make learning new skills fun.

**Social Studies** - The SS curriculum is expanded by hands-on activities and field trips to the Pioneer Museum.

**Science** - In addition to the Science Fusion curriculum they add fun with many exciting experiments and activities (pumpkin jack, rock museum, water cycle, plants, etc.). The second grade team shared pictures and showed short video clips of students that shared what they love about 2nd grade.

Class Pets and Plants - Students love to see the plants grow and interact with the classroom pets.

#### 6.3.2. Healthy Schools

What qualifies as the school day? Mr. Polk shared that a school day is considered from midnight to the time school starts to 30 minutes after the end of the official school day. During this time only certain foods/snacks can be served to our students. Mr. Polk further learned that our food service provider, SLA, is able to provide our extended day program with a "light dinner" which is federally funded. He will contact SLA to get this started soon.

### 7. Consent Agenda - None

### 8. Old Business - None

### 9. New Business

#### 9.1. 2024-2025 Academy at the Farm Student Calendar

Mr. Polk explained that we are using the Pasco School District's calendar with the exception of the early release dates. The district does not have their calendar for the 2024-2025 year approved yet. Therefore, we are asking the board to use the enclosed letter to approve the AATF calendar for the 2024-2025 school year.

#### 9.2. 2nd Semester Out-Of-Field Teacher Reporting

We have 2 teachers teaching out-of-field in the subject of ESOL for the second semester, Mr. Michael Groner and Mrs. Jordan Dauphinais. Both are working on obtaining their ESOL certification/endorsement.

#### 9.3. FRSCPA Certified Public Accountants - 401(k) - Engagement Letter

Mrs. Bardin explained that this audit has been required by law this year and in years past but may not be required in 2024. She will report back to the Board when details are available.

Emily motioned to accept 9.1., 9.2. and 9.3. as presented; Earl seconded ; all approved  
9.4. Platinum Financial Group - Information Only  
The letter explains that a reduction of plant investment fees are available to the employees, effective immediately.

10. Individual Board Member Reports/Inquiry (Non-Agenda Items)  
Emily asked about Historic Marker. Mrs. Shannon Jones, history teacher, is in the process of contacting Mr. Black to get more details on the Marker, its size, and where they are thinking of relocating it to (in front of our school).

11. Faculty/Staff Inquiry (Non-Agenda Items) - None  
Stephanie James, advisor of NJHS, shared information about the first community service project "Loads of Love". For two weeks, the students collected laundry supplies and monetary donations to host their event at a laundry facility in Zephyrhills. She shared that they were overwhelmed with the family support they received. She announced the classroom winners of the competition, who collected the most supplies. She further shared pictures of the day, showing the student NJHS members and alumni handing out laundry supplies and quarters for patrons to do their laundry. They also provided coloring books and crayons for kids that came with their parents.  
The group has funds left to do another day of "Loads of Love" on January 27, 2024.

FFA members shared their experience at the FFA National Expo and shared that they came in 3rd place in the Nation - what a great accomplishment. The Expo (85000 FFA members) was very interesting for students and the accompanying adults.

Mrs. Carter thanked everybody again for supporting the AATF chapter and the trip to Indianapolis.

12. Friends of the Academy - PTO General Meeting

12.1. Financials

Kacee Fagan -October's transactions are mostly from the Mustang Ball and Trunk or Treat event. A reconciliation report was added this month to provide more details.

**Trunk or Treat** - Ticket sales were added this year, a bit different from the event last year. Trunk or Treat brought in \$375.00 in donations and \$3,500.00 ticket sales with about \$400.00 in expenses. FFA and 4-H reported that they made \$2,000.00 that night.

**Mustang Ball** - To date, about \$64,000.00 has been made in sponsorships and ticket sales.

**Clay Shoot committee update** - Dana reported that the date was changed to Saturday afternoon, April 6, 2024. The "Save the Date" will go out after the Mustang Ball is completed.

Mrs. Fagan shared that Brian Williams is returning on November 30, 2023 for two student presentations (primary and intermediate) and one adult presentation for parents in the evening. A food truck will be available to allow families to get something to eat before the presentation.

Mrs. Bardin thanked the Grands for always helping with the various events and leaving delicious treats in our breakrooms.

13. Date of Next Meeting

13.1. BOD 12-18-23

14. Upcoming Events

11-15 - Mustang Ball Committee Meeting - 8:00 am

11-15 - Great American Teach-In

11-15 - MS Field Trip - Florida Aquarium  
11-16 - Author Visit K-5  
11-16 - 4th Grade Field Trip - Astro Skate of Brandon  
11-17 - Free Dress Day  
11-17 - 1st Grade On Campus Field Trip - Color Express and Friendsgiving Lunch  
11-17 - Mustang Ball - Redneck Yard Club - Simpson Lakes  
11-27 - FFA Alumni Meeting - 6:00 pm at the School  
11-20 to 11-24 - Fall Break  
11-29 - Mustang Ball Committee Meeting - 8:00 am  
11-29 - 3rd Grade State Float Parade  
11-29 - Students visiting Saint Leo University  
11-30 - Speaker - Brian Williams for primary and intermediate students  
11-30 - PTO Meeting - Speaker Brian Williams  
12-12 - 3rd Grade On Campus Field Trip - Chef It Up  
12-13 - Mustang Ball Meeting - 8:00 am  
12-15 - Free Dress Day  
12-15 - FFA Merry Movie Night - 6:00 - 8:00 pm

15. Meeting Adjourned  
Janay Rouser made a motion to adjourn at 6:23 pm, all approved.

Minutes submitted by:

  
Emily Lastowski, Secretary

Date:

12/18/2023