

AATF Board of Directors Minutes
September 18, 2023
Location: In-Person and Virtual via Zoom

- 1. Call to Order
Suzanne Larkin called the meeting to order at 5:30 pm.

- 2. Roll Call

	Nov 14	Dec 12	Jan 9	Feb 9 Special	Feb 13	Mar 20	Apr 17	May 15	Jun 19	Jul 17	Aug 21	Sep 18
Larkin, Suzanne	X	X	X	X	X	Zoom	X	X	X	Absent	X	X
Bingham, Will	X	X	X	X	X	X	X	X	X	X	X	X
Rouser, Janay	X	X	X	X	X	X	X	X	X	X	X	X
Sturwold, Earl	X	X	X	X	X	X	X	X	X	X	X	X
Lastowski, Emily	X	X	X	X	X	zoom	X	X	Zoom	X	X	X
Maggard, Dana	X	X	X	X	X	X	X	Zoom	X	Absent	X	X
Bussey, Rutland	X	X	X	X	X	X	X	X	Zoom	Zoom	X	X
Brady, Ryan									X	X	X	X

- 3. Pledge of Allegiance and Moment of Silence

- 4. Public Inquiry - None

- 5. **Minutes for August 21, 2023**

Will Bingham motioned to approve the minutes for August 21, 2023 as presented; Ryan Brady seconded; all approved.

- 6. Committee Reports

- 6.1. **Financial Report - Earl Sturwold**

Dana Maggard motioned to accept the financial report for August 2023 as presented; Emily Lastowski seconded; all approved.

- 6.2. **Expansion Committee**

The committee voted to approve AD Morgan as the General Contractor (GC) for the construction of the high school and will present a pre-construction agreement to the board next month. The committee is looking to receive the plans for the resource building from Neumann construction. The committee will provide a construction budget when numbers are solidified.

- 6.2.1. **Coastal Design Consultants, Inc., Proposal No. P-3409**

- 6.2.2. **Furr, Wegmann & Banks Architects. P.A. Agreement for Professional Services**

Will Bingham motioned to approve 6.2.1. And 6.2.2. as presented, Earl Sturworld seconded; all approved

- 6.3. **New Board Member Committee**

- 6.3.1. **Board Recognition Award Recommendation**

The committee presented two nominees for the board recognition award and asked for a vote. Board unanimously turned in their votes. Committee will present the results at the next board meeting.

The committee reviewed and interviewed four board applicants. At this time the review process is still ongoing and no recommendations are made.

6.4. SAC Committee

6.4.1. Kindergarten Team

The kindergarten team (four classes), Amanda Reutimann, Heather McKendree, Johanna Simpson and Ashley Gillmore shared what a typical day for a kindergartener looks like. The group is teaching in teams of two.

Reading - The kids learn about phonics, sight words, story elements, text features, reading strategies, about fiction and non-fiction and much more. The reading centers (small groups) help to individualize each students' learning. Lexia is used for reading.

Writing - The Writing Without Tears program increases fine motor skills, penmanship and teaches identification of letters. Writing, blending and segmenting words, sentence conventions and writing in a variety of genres ... even in kindergarten. Students learn how to do research and write an opinion and narrative piece.

Math - Students start their day with a calendar, work on fluency activities, and mini math. Math journals are used to show what they know and even sneak a little writing into the math class.

Science - Kids work a lot in teams and with partners. Digital lessons, notebooks and journals, nature walks, and playing with science tools are part of the daily routine in the science class.

Kagan strategies like Quiz-Quiz-Trade, Pair Share, Rally Table, and Stand Up Hand Up Pair Up are used throughout the day.

Social Studies - Uses Gallopade workbooks and Studies Weekly along with digital lessons, journals and magazines to learn to be responsible citizens.

Computer Lab/RTI - This time is used to work on foundational skills in math and reading based on a student's needs.

Recess - The classes go out together to share social time

Once a week - Students practice social skills through play and interaction with others and learn conflict resolution.

Throughout the subjects, small center groups focus on each individual student's needs. Our students have enjoyed the monthly Ag lessons that Mrs. Carter and Mrs. Yargus teach.

6.5 Ways and Means Committee

6.5.1. **Yard Sale and Board Cook Off PTO fundraiser**

The PTO made a recommendation for a yard sale combined with a Board-Cook-Off Fundraiser in January 2024. PTO is planning to sell the yard sale space and coordinate the date with the Farmington Hills community yard sale to increase participation and traffic.

Dana Maggard motioned to accept the Yard Sale and Board Cook Off PTO fundraiser as presented; Emily Lastowski seconded; all approved.

7. **Consent Agenda**

7.1. **Budget Amendment**

Emily Lastowski motioned to approve the consent agenda 7.1; Janay Rouser seconded; all approved.

Dina Bardin referred to the document following the budget amendment to show the line items that changed with explanations why.

Rutland Bussey motioned to approve the budget amendment as presented, Ryan Brady seconded; all approved.

8. Old Business - None

9. New Business

9.1. **School Guardian Program Agreement**

Ray Polk explained that this is the first year that we are required to have this agreement with the Sheriffs' department which required us to increase our liability insurance from \$3,000,000.00 to \$5,000,000.00. Dan Dwyer provided an overview and shared his evaluation of the guardian program agreement. The Sheriff's department is our guardian trainer.

Mr. Polk shared that it cost the school about \$3,000.00 to have somebody trained (under the Pasco County Guardian Program) to cover school security. Currently we have one person trained that is able to step in if our SSG has to be out. If our substitute is unable to step in, we have an outside vendor (trained under the Pasco County Guardian Program) that we use.

9.2. 2023-24 Charter School Safety Assurances

Mr. Polk shared that this document is verifying that we are complying with all requirements to secure the safety of our students.

9.3. Search and Seizure Policy - to be ratified

Mr. Dwyer explained that the changes were made per the Board's discussion at the last meeting. After further discussion, the Board agreed to an additional change.

Will Bingham motioned to approve the latest draft subject to the change on pg. 2, paragraph 3 last sentence to "In either instance, another person will witness the search when practical."; Emily Lastowski seconded; all approved.

9.4. Governing Board Certification of Florida Safe Schools Assessment

Mr. Polk shared that this document shows that we are in compliance with the statute and it is not published.

9.5. 2023-24 Safe School Active Assailant Response Plan Election Form

This document confirms that we are adopting the Pasco County Schools active assailants response plan.

9.6. 2023-24 Active Assailant Response Plan and Emergency Procedures

This active assailant response plan is not published.

9.7. Active Assailant Response Policy - No change, Annual approval

This policy is approved annually and has no changes at this time.

9.8. Out of Field Parent Letter

We have two teachers out-of- field for ESOL this school year.

Mrs. Jordan Dauphinais who is tagged currently to ESOL students and Mr. Michael Groner who has been identified but is not currently tagged to ESOL students. Both teachers are working on obtaining the ESOL endorsement.

9.9. 2023-24 Salary Increase Allocation Distribution Plan

Dina Bardin reported that this is a proposed teacher salary increase allocation. She went over the amounts and noted that this proposed increase now has to be Board approved. The State has not approved the funding and we have not received any money at this time.

Dana Maggard motioned to approve 9.1., 9.2., 9.4., 9.5., 9.6., 9.7., 9.8., and 9.9. as presented; Ryan Brady seconded; all approved.

9.10. Academy at the Farm plans to launch high school article - Information Only-

10. Individual Board Member Reports/Inquiry (Non-Agenda Items)

FFA member and vice president of the local chapter, Austin Rae, shared updates of upcoming FFA events and activities. She presented information on raising funds for members that are competing to go to the National FFA Convention in Indianapolis. The goal is to raise \$5,000.00 to offset the cost for families to send their students. This is done with the Pony Express fundraiser that includes pitstop sponsorships for \$100.00 (sponsors get their names on the back of the t-shirt), adopt a mile for \$5.00 and a T-shirt sale.

Upcoming events and news for FFA:

November 1 - FFA Spirit Day

National Chapter Presentation

Handwashing station will be installed at the barn

New this year - All middle school students will be registered with FFA. This is at no cost or commitment to the student or families.

11. Faculty/Staff Inquiry (Non-Agenda Items) - None

12. Friends of the Academy - PTO General Meeting

12.1. Financials

Kacee Fagan shared that the financials reflect income from PTO memberships and Mustang Ball Sponsorships.

The tumbler fundraiser is ongoing

October 27 - Trunk or Treat (working FFA/4H and NJHS) - need volunteers.

November 17 - Mustang Ball (Billy Dean will be performing at the Mustang Ball)

13. Date of Next Meeting

13.1. BOD 10-16-23 (Teacher Planning Day)

14. Upcoming Events

9-21 - PTO Board Member Meeting - 6:00 pm

10-4 - Mustang Ball Committee Meeting - 8:00 am

10-4 - 3rd Grade Field Trip - Cracker Country

10-5 - AATF Spirit Night at Al's Pizza

10-11 - Mustang Ball Committee Meeting - 8:00 am

10-13 - 8th Grade Field Trip - Kennedy Space Center

10-13 - End of 1st Quarter

10-16 - No School for Students - Teacher Planning Day

15. Meeting Adjourned

Janay Rouser made a motion to adjourn at 6:49 pm, all approved.

Minutes submitted by:



Emily Lastowski, Secretary

Date: