

**AATF Board of Directors
Minutes April 17, 2023
Location: In-Person and Virtual via Zoom**

1. Call to Order
Suzane Larkin called the meeting to order at 5:35 pm.
2. Roll Call

	Aug 15	Aug 22 Special	Sept 19	Oct 3 Special	Oct 10	Nov 14	Dec 12	Jan 9	Feb 9 Special	Feb 13	Mar 20	Apr 17
Larkin, Suzanne	X	X	X	X	X	X	X	X	X	X	Zoom	X
Bingham, Will	X	Absent	X	X	X	X	X	X	X	X	X	X
Maggard, Lee	X	X	X	X	X	Absent	Zoom	X	X	X	X	X
Rouser, Janay	Zoom	X	X	X	X	X	X	X	X	X	X	X
Scharber, Jarrod	Zoom	Absent	X	Absent	Zoom	X	Absent	Absent	Zoom	X	Zoom	Absent
Sturwold, Earl	X	Absent	X	Absent	X	X	X	X	X	X	X	X
Lastowski, Emily	X	X	X	X	X	X	X	X	X	X	zoom	X
Maggard, Dana	X	X	X	Absent	X	X	X	X	X	X	X	X
Bussey, Rutland	X	X	X	X	X	X	X	X	X	X	X	X

3. Pledge and Moment of Silence
FFA/4H members lead the Pledge.
 4. Public Inquiry - None
 5. **Minutes for March 20, 2023**
Will Bingham motioned to approve the minutes for March 20, 2023 with the following corrections; last sentence of 6.1.1 to read, "Therefore, our bank funds are protected with the School district as our sponsor,"and correct Dr. Dwyer's name, same sentence; Emily Lastowski seconded; all approved.
 6. Committee Reports
Suzanne Larkin noted that the agenda format for committees has slightly changed. Any committee that has met the month prior to the Board meeting will be listed on the agenda to report to the Board. If a committee has not met but wishes to share information with the Board are welcome to do so under Individual Board Member Reports/Inquiry (Non-Agenda Items).
A document with a list of current Board committees including their members was passed out. Committee chairs are asked to verify their members and appoint a designee to take notes for each meeting. The meeting minutes are filled with Mr. Polk's assistant at the school.
- 6.1. Financial Report - Earl Sturwold**
Earl Sturwold reported that we are well on our way to cover the end of year payroll. Now we are receiving the money which reflects a plus on the balance sheet.
Rutland Bussey shared that at today's Board Financial Workshop a document was passed out that listed sub-accounts under each major account category.
- Janay Rouser motioned to accept the financial report as presented; Lee Maggard seconded; all approved.

6.2. SAC Committee - Ray Polk

6.2.1. SAC Presentation - Dina Bardin - Office

Dina Bardin, Business Manager, shared a powerpoint presentation and information of each office member, their responsibilities and the day to day operation of the office.

6.3. Clay Shoot Committee - Co-Chairs Dana Maggard and Rutland Bussey

Dana Maggard reported that this year's Clay Shoot event had 98 participants and brought in about \$23,000.00 profit. Much of the profit came in through sponsorships, donations and the raffle. Mrs. Maggard thanked all the volunteers for stepping up at the last minute to make it work.

Rutland Bussey noted a special Thanks to Dana Maggard for her great ideas and the hard work she put into planning and executing this event.

6.4. New Board Member Committee - Chair Will Bingham

Members: Suzanne Larkin, Dana Maggard, Janay Rouser, Emily Lastowski

The committee discussed the Board attendance policy and will review a draft of the AATF 4th Amended By-Laws at the next committee meeting on April 26th. The committee also discussed the process to renew the Board term and the Board Membership Commitment document. This discussion will be continued at the next meeting.

6.5. Expansion Committee - Chair Lauran Monbarren

Members: Will Bingham, Lee Maggard, Lori Gauttier, Jarrod Scharber, Jason Sasser, Jennifer Larimore, Amy Carlucci, Rutland Bussey, Dina Bardin

The interview for general contractor with Neumann Construction went well. The committee feels that Neumann Construction is a good fit and they are willing to work with us.

A contract with final numbers will be provided to the committee after Neumann Construction has met with our architect.

7. Consent Agenda

Will Bingham made the motion to accept the consent item; Earl Sturwold seconded, all approved.

7.1. Budget Amendment

Dina explained the budget amendment and what was adjusted. The summer program was forecasted.

Mr. Bingham asked about the starting date of the new School Security Guard (SSG). Mr. Polk explained that the new SSG will start as soon as he completed his training this summer.

Janay Rouser made the motion to accept 7.1. Budget Amendment as presented; Earl Sturwold seconded; all approved.

8. Old Business - None

8.1. Directors Assessment

The survey, faculty, staff and Board members have been sent out. Mrs. Larkin reminded the Board members that it is the Board's responsibility to assess the Director and expressed her disappointment about the Board's participation in the survey. The interviews with the principals regarding the Director have been scheduled. The findings will be shared with the Directors Compensation committee upon receipt.

8.2. Directors Compensation

The committee is looking forward to the assessment results.

9. New Business

9.1. Items to be removed from the Inventory

Mr. Polk presented the list of the items to be removed from the inventory.

9.2. 2023-24 IDEA, Part B Intent to Participate

Mr. Polk explained what these funds are used for and that it is in the school's best interest to use the district's services to cover our needs.

Dana Maggard pointed out that the date on the IDEA, Part B is wrong.

Earl Sturwold made the motion to approve 9.1 and 9.2 with correction of the date; Dana Maggard seconded; all approved.

9.3. Furr, Wegman & Banks - Agreement for Professional Services 4-6-23

Dan Dwyer reviewed the agreement and addressed some concerns with Mr. Banks. Mr. Banks made the adjustments as needed. Will Bingham noted that the landscaping is on the list of exclusions and inquired if that is correct. Ray Polk will get clarification regarding the landscaping and report back to the Board.

Rutland Bussey made the motion to approve 9.3 as presented; Lee Maggard seconded; all approved.

9.4. 2023-2024 Food Service Management Agreement - Ray Polk

Ray Polk shared that our food is prepared at another school. Our contract is with the district and SLA has a contract with them for our food services.

Will Bingham made the motion to approve 9.4 as an emergency item; Earl Sturwold seconded; all approved.

Dana Maggard made the motion to approve 9.4 as presented; Janay Rouse seconded; all approved.

9.5. Public Charter Schools - Information Only - Ray Polk

Mr. Polk presented the Fact sheet about Florida's Public Charter Schools.

9.6. Academy at the farm 401(K) Profit Sharing Plan - Darren Brewis

Darren Brewis has presented the situation on the market. 2022 was not an ideal year for investments. This retirement vehicle is available to all full time employees. Mr. Brewis's role is to meet with every new employee at the AATF to educate and guide them through the plan on what is available to the employee. He explained the difference between conservative and aggressive investments. The employees are in full control in picking their portfolio. He reported that there are 96% participants in the plan at the AATF. AATF contributes 7% for every full time employee.

Net assets at the end of the fiscal year 2021/22 were \$3,139,570.

Mr. Brewis provided a copy Asset Overview sheet to each board member.

10. Individual Board Member Reports/Inquiry (Non-Agenda Items)

Emily Lastowski is checking to see if all the committees with members can be listed at the end of the agenda. The Board agreed.

Suzanne Larkin shared that a joint meeting has been scheduled on April 27 for the Character Culture, Support Services and Compensation Review committees.

Suzanne Larkin reported that the Farmers Market will be open two more weeks before closing for the season. A review is planned over the summer to see what worked and what needs to be changed. Any volunteers are welcome to join.

11. Faculty/Staff Inquiry (Non-Agenda Items)

11.1. FFA/4H Update by Robin Carter

Robin Carter and some of the FFA/4H members presented themselves and their activities within the FFA program. They emphasized that they have gained public speaking and leadership skills through their participation in this program.

Mrs. Carter explained AATF is the youngest FFA chapter and was last year the only Premier chapter in Pasco County. Mrs. Carter further shared that the program has 10 officer positions this year. Currently, FFA has 55 kids and 4H 90 kids. Mr. Polk explained that the program is self supportive and does not use school funds. They are very thankful for all the support they are receiving from the Board, faculty & staff and the surrounding community.

11.1.1. 2023 Chapter Agricultural Advocacy Award Finalists

11.1.2. Florida's Finest FFA Chapter

Mr. Polk: We were recently named as one of Florida's Finest FFA Chapters (only 37 named in the whole state of Florida). We were also one of the top 5 finalists for the Agriculture Advocacy Award.

11.2. Preschool Discussion - Ray Polk

Dragonflies and Fairytales Daycare are closing at the end of the school year. We have received an increased number of calls to see if we have space for their preschoolers. At this time there is no space to expand our preschool, however, we may want to consider the increased need for childcare in our community. It would be a great opportunity to service the community and increase our revenue.

12. Friends of the Academy - PTO General Meeting

12.1. Financials

Kacie Fagan, reported about March financials and .They contributed \$4,500 for the 8th field trip (Island of Adventures), and hosted the Clay shoot on April 1.

Teacher's appreciation week is coming up May 8-12.

Cheers to the Public Services ran through I Care at Irish 31. Six AATF teachers (Felts, Carter, Jolly, McCarthy, Groner, Brisco) out of 15 total from Pasco were nominated. 25 out of 305 teachers from Hillsborough, Pasco and Pinellas county will receive \$1,000 plus additional gifts if selected.

13. Date of Next Meeting

13.1. BOD 05-15-23

14. Upcoming Events

4-18 - PTO Board Meeting 5:30

4-18 - PTO General Meeting 6:30

4-21 - Progress Report

4-27 - Parent Night - Artwork and Student Portfolios K-8 / 5:30 - 7:00

5-1 - Mustang Muscle T-Shirt Day

5-5 - Free Dress Day


5-8 to 5-12 - Teacher Appreciation Week

5-10 - Mustang Ball Committee Meeting 8:00

5-15 - Board Finance Workshop 8:00

15. Meeting Adjourned

Janay Rouser made a motion to adjourn at 7:45 pm, all approved.

Minutes submitted by: 
~~Lee Maggard, Secretary~~
Will Bingham, President

Date: 5-15-23