

**AATF Board of Directors
Minutes July 17, 2023
Location: In-Person and Virtual via Zoom**

1. Call to Order
Will Bingham called the meeting to order at 5:31pm.
2. Roll Call

	Oct 3 Special	Oct 10	Nov 14	Dec 12	Jan 9	Feb 9 Special	Feb 13	Mar 20	Apr 17	May 15	Jun 19	Jul 17
Larkin, Suzanne	X	X	X	X	X	X	X	Zoom	X	X	X	Absent
Bingham, Will	X	X	X	X	X	X	X	X	X	X	X	X
Maggard, Lee	X	X	Absent	Zoom	X	X	X	X	X	Absent	X	Absent
Rouser, Janay	X	X	X	X	X	X	X	X	X	X	X	X
Sturwold, Earl	Absent	X	X	X	X	X	X	X	X	X	X	X
Lastowski, Emily	X	X	X	X	X	X	X	zoom	X	X	Zoom	X
Maggard, Dana	Absent	X	X	X	X	X	X	X	X	Zoom	X	Absent
Bussey, Rutland	X	X	X	X	X	X	X	X	X	X	Zoom	Zoom
Brady, Ryan											X	X

3. Pledge of Allegiance and Moment of Silence
4. Public Inquiry - None
5. **Minutes for June 19, 2023**
Earl Sturwold motioned to approve the minutes for June 19, 2023 as presented; Ryan Brady seconded; all approved.
6. Committee Reports
 - 6.1. **Financial Report** - Earl Sturwold
The financials are showing the end of the fiscal year 2023-23 with a good ending balance. The audit by King & Walker is scheduled for this week.
Emiy Lastowski motioned to accept the financial report for June 2023 as presented; Ryan Brady seconded; all approved.
 - 6.2. **Expansion Committee**
Lauran Monbarren reported that the plans for the Ag classroom and resource building are moving forward with pricing to be expected around mid August. A concern with the required sprinkler system was discussed. A suggestion was made to install a baker tank for about \$4,000.00 (21, 000 gallon) until the county has installed the water/sewer lines along Handcart Road. This could be used for the Ag classroom as well as the resource building. Depending on the distance between the two buildings, we may need a second tank to cover the sprinkler requirements. Tentative date for the county to have the water/sewer lines in place is March 2024.
Mrs. Monbarren shared that the funds for the high school have been awarded. We should hear something from the DOE by the end of the month regarding when the funds will be released.
7. **Consent Agenda - None**

8. Old Business - None
9. New Business
 - 9.1. **Preliminary Out-of-Field Teacher**
Mr. Polk shared that 2 more teachers have been identified as teaching out of field for this school year.
 - 9.2. **2.28 Academy at the Farm Communication Policy - Add Rules for Meeting with Board Chair, Request to meet with the Board Chairman.**
Dan Dwyer reviewed and suggested some changes to the current 2.28 Academy at the Farm communication policy as well as aforementioned documents. Changes were made and both aforementioned documents have been added to our communication policy.
 - 9.3. **Items to be removed from Inventory**
Items on the list are regular cleanup of mostly outdated student chromebooks.
 - 9.4. **2023-24 Charter School Governing Board Appointed Parent Representative**
Our appointed parent representative is Mrs. Suzanne Larkin. Mrs. Larkin's contact information is listed on our website.
 - 9.5. **2023-24 Administrative and Instructional Evaluation Plans**
We are requesting to use the Florida Consortium of Public Charter Schools evaluation system again this year.
 - 9.6. **2023-24 Crisis Response Plans**
We are adopting the Districts 2023-2024 Crisis Response and Threat Continuum.
 - 9.7. **2023-24 Parent Notification: Teachers and Administrators Credentials**
This is updated annually to let parents know where to find the teachers and administrators credentials on our website.
 - 9.8. **Employee Handbook 2023-2024**
The handbook was reviewed and updated by our labor attorney and Mr. Dwyer. Earl Sturwold made the motion to accept 9.1., 9.2., 9.3., 9.4., 9.5., 9.6., 9.7., and 9.8 as presented; Janay Rouser seconded; all approved.
 - 9.9. **Board Governance Training - Ryan Brady**
Mr. Ryan Brady is welcomed to the Board as a votable member.

FL Capital Bank N.A. Loan - Extension of existing mortgage rate.

This extension request is to move the maturity date from July 31 to October 31, 2023 to allow rolling in the funds for the expansion.

Janay Rouser motioned to accept the mortgage extension as an emergency item; Emily Lastowski seconded; all approved.

Earl Sturwold motioned to approve the extension of existing mortgage rate to October 31, 2023 as presented; Ryan Brady seconded; all approved.

10. Individual Board Member Reports/Inquiry (Non-Agenda Items)
Ryan Brady had a question regarding the bathrooms being outside of the Ag classroom. Ray Polk shared that our engineer did not mention any concerns or regulations that would require the bathroom to be inside of the Ag classroom.
11. Faculty/Staff Inquiry (Non-Agenda Items)
Marcia Dwyer reported that the kindergarten week has started well with great participation from teachers, students and parents.
Mr. Polk reported that some of the hallways are getting new carpet.
12. Friends of the Academy - PTO General Meeting
 - 12.1. Financials

Kacee Fagan reported that she received a positive response regarding the Chili-Cook-Off and would like to present this new fundraiser to the Ways & Means committee soon. It was suggested to maybe have it in December when it is a bit cooler.

Thursday, PTO is meeting to discuss more fundraising ideas for the upcoming school year as well as the upcoming Back to School Bash on August 19th. Volunteers are needed for the Back to School Bash as well as for the Trunk or Treat fundraiser. School registration is on August 8th. Mr. Polk is asking all faculty and staff to join the family fun day with multiple water slides. Mrs. Bardin thanked the PTO for a total donation of \$152,000.00 for the year.

13. Date of Next Meeting

13.1. BOD 08-21-23

14. Upcoming Events

Jul 17 - 20 - Kindergarten Week

Jul 24 - 28 - Admin Week

Jul 25 - New Family Orientation Grade 3-5, 5:30 pm

Jul 26 - VPK Parent Meeting, 6:00 pm

Jul 27 - PreK Parent Meeting, 6:00 pm

Jul 28 - 6th Grade Boot Camp

Jul 28 - Last Day of Summer Program

Jul 31 + Aug 1 - New Teacher Orientation

Aug 3 - 9 - Teacher Planning

Aug 8 - Registration, 8:00 am to 3:30 pm

Aug 8 - Preschool - Meet the Teacher

Aug 10 - Student's First Day

Aug 16 + 17 - Picture Day

Aug 19 - Back to School Bash, 9:00 am - 2:00 pm

15. Meeting Adjourned

Janay Rouser made a motion to adjourn at 6:05 pm, all approved.

Minutes submitted by:



Lee Maggard, Secretary

Will Bingham, President

Date:

8-21-23