

AATF Board of Directors Minutes
December 18, 2023
Location: In-Person and Virtual via Zoom

1. Call to Order
 Suzanne Larkin called the meeting to order at 5:30 pm.

2. Roll Call

	Feb 9 Special	Feb 13	Mar 20	Apr 17	May 15	Jun 19	Jul 17	Aug 21	Sep 18	Oct 16	Nov 13	Dec 18
Larkin, Suzanne	X	X	Zoom	X	X	X	Absent	X	X	X	X	X
Bingham, Will	X	X	X	X	X	X	X	X	X	X	Absent	X
Rouser, Janay	X	X	X	X	X	X	X	X	X	X	X	X
Sturwold, Earl	X	X	X	X	X	X	X	X	X	X	X	X
Lastowski, Emily	X	X	zoom	X	X	Zoom	X	X	X	X	X	X
Maggard, Dana	X	X	X	X	Zoom	X	Absent	X	X	X	X	X
Bussey, Rutland	X	X	X	X	X	Zoom	Zoom	X	X	X	X	X
Brady, Ryan						X	X	X	X	X	Absent	X

3. Pledge of Allegiance and Moment of Silence

4. Public Inquiry - None

5. **Minutes November 13, 2023**

Earl Sturwold motioned to approve the minutes for November 13, 2023 as presented; Emily Lastowski seconded; all approved.

6. Committee Reports

- 6.1. **Financial Report - Earl Sturwold**

Earl Sturwold - This month's revenue over expenses is higher than usual due to money received from grants that has not been used yet.

Janay Rouser motioned to accept the financial report for November 2023 as presented; Ryan Brady seconded; all approved.

- 6.2. Expansion Committee Update

- 6.2.1. AATF High School Presentation - A.D. Morgan, Furr, Wegman & Banks, and Coastal Design Consultants

Hunter Brown with Coastal Design shared the site plan for the HS and explained that we are in the design development phase. The high school traffic, (parent drop off, staff and students), will access campus solely from Kiefer Rd. There is no access intended from the main campus. There are approximately 319 total parking spaces for the entire campus (staff and visitor parking). There are 80 (grass parking) student parking spots planned, separately from the staff and parents parking.

Once we tie into the county utility lines, the black large water tanks, septic/sewer areas will be removed, opening the spaces for usable space (walkways and P.E. fields).

The main campus and high school building will be connected via walkways. At this time, there is no plan to remove or repurpose the house located on the property. The Board discussed moving one of the retention ponds closer to Kiefer Rd and straightening the

road coming off Kiefer Rd. Hunter will forward the change to Mrs. Bardin to be shared with the expansion committee before the plans are submitted to the district for permitting.

Will Bingham motioned to move the pond to the south end of the property and straighten the Road coming off of Kiefer Road; Ryan Brady seconded; all approved.

Aaron Banks with Furr, Wegman & Banks shared the plan of the high school building. The building is a two story white stucco structure to give it a bit of an Ag barn look with an awning in the front. It will have a hipped roof with the front facing the drop off and parking area. The secure single point entry (lobby) will be very similar in size and layout to the main campus front office/lobby area. The first floor will have an elevator close to the main entrance, administrative space, 8 classrooms and 2 conference rooms of which one can be used as a student lobby area and a kitchen/dining room area on the side closest to the main campus. The dining area has about 180 seats which can double up as an assembly space as well. The kitchen will be equipped to prepare/cook the meals for the entire campus. Only high school students will eat in this area. The rest of the campus, KG-8th, will be served in the main campus lunch room. The student restrooms for the 1st and 2nd floor will be group restrooms. Staff restrooms will be individual units. The second floor will have classrooms with music and a science lab. The science lab will be equipped as a chemical lab. The high school will have a total of 19 classrooms with a 2nd floor teacher break area. Each classroom will be set up with its own WiFi.

Matt D'Amaddio with AD Morgan Construction reported that an early release package from the architect has been requested to order items that have a longer procurement cycle. Once the design development is in hand AD Morgan is able to get preliminary pricing from their trade partners to validate that the project is still within budget. After the construction documents are in place (anticipated by middle of March), the trade partners will provide final/binding bids. It is estimated that construction will start at the end of April or May 2024. This would allow 11 to 12 months for construction with a completion date of June 2025.

6.3. SAC Committee

6.3.1. 3rd Grade Team

The third grade team, Mrs. Briscoe (ELA and SS), Mrs. Giuliano (Math, Science + SS), Mr. Groner (Math, Science + SS) and Mrs. Ward (ELA and SS) shared the academic changes from 2nd to 3rd grade and how they assist 3rd grader students with the transition (the second greatest adjustment year),

1. From learning to read to now reading to learn,
2. Student accountability and more independence and
3. Letter grades for student work.

To assist in the transition, the 3rd grade students recite a chant before each test. The Board and public were asked to join in to recite the chant. Brag tags and Live School points are used for daily rewards. Students can earn points for showing any of the six character traits. Fun Friday (science) encourages students to put what they learned into action, building airplanes (design and redesign) and letting them fly. Using a microscope to look at different things, etc. The Epic Raffle is another instant motivator where students earn raffle tickets throughout the quarter with an epic raffle at the end of each quarter.

6.3.2. **Healthy Schools - Information only**

Ray Polk shared the healthy requirement for food and snacks for the school. A link was provided to calculate if a snack/food is considered acceptable. Mr. Polk will meet with the department of food and nutritional services of the district to discuss further action on our end.

7. Consent Agenda

7.1. Budget Amendment December 2023

Earl Sturwold motioned to accept the consent agenda; Will Bingham seconded; all approved. Dina Bardin explained the changes made in the budget and answered any questions the board had. A spreadsheet was shared with Board members of a list of all sub-accounts.

Earl Sturwold motioned to accept 7.1. Budget Amendment December 2023; Rayan Brady seconded; all approved.

8. Old Business - None

9. New Business

9.1. 2024-2025 Academy at the Farm Student Calendar

Mr. Polk explained that the Board has previously agreed/voted that AATF will adopt the District's School calendar except for the early release dates. At the time, the district had not finalized their calendar. After the District Board approved their calendar we finalized ours according to the AATF Board's vote.

Ryan Brady motioned to ratify the 2024-2025 Academy at the Farm Student Calendar, Will Bingham seconded; all approved.

9.2. Charter School Inter-Local Agreement - through 12-31-2028

Dana Maggard motioned to approve the Charter School Inter-Local Agreement; Emily Lastowski seconded; all approved.

9.3. Florida Capital Bank - Notice of Extension of Maturity Date

Emily Lastowski motioned to ratify 9.3 Florida Capital Bank - Notice of Extension of Maturity Date, Janay Rouser seconded; all approved.

9.4. Compliance Report from the District - Info Only

Ray Polk shared that this report shows what goes on behind the scenes and that we consistently score an A.

10. Individual Board Member Reports/Inquiry (Non-Agenda Items)

Mr. Polk reported that the motivational speaker event with Brian Williams that was held for students and parents went well and we hope to have him return sometime in the future.

11. Faculty/Staff Inquiry (Non-Agenda Items)

Mrs. Bardin thanked April Dodd for putting together fun-filled activities for staff the last 2 weeks of school. This was a great morale booster for our staff.

Mr. Polk shared that we are an "A" school again and received a thank you from the District.

12. Friends of the Academy - PTO General Meeting

12.1. Financials

Angela Barnett, PTO Treasurer, reported that most of the bank activity for the month of November was Mustang Ball related. The custom tumbler fundraiser is ongoing throughout the year. At this time the staff luncheon is finalized. Mrs. Barnett shared that families had the opportunity to contribute to help with the cost and noted that about \$1,100.00 was raised. Stephanie Castro is writing thank you notes to all that contributed.

The next fundraiser is the Yardsale and Chili Cook-Off. More information will be shared after the committee meets at the beginning of the year.

The next PTO contribution will be discussed and voted on this week to provide a check to the school before the winter break.

Mrs. Carter thanked Mrs. Barnett for organizing and coordinating the building of the parade float for this year's Christmas parade in Dade City.

12.2. Mustang Ball Wrap-up

Mrs. Bardin reported that the Mustang Ball brought in \$111,000.00 this year with 122 auction items. Each classroom had a live auction item. The fourth grade class won with the highest bid item for the 2nd year in a row. She shared a short video of the event.

Next year, the event will be moved back to October, away from the holidays, with online bidding.

The theme will be "Breakfast at Tiffanys".

12.3. Clay Shoot Committee Update

Event is scheduled for April 6 with promotions going out after the winter break.

13. Date of Next Meeting

13.1. BOD 1-22-24

14. Upcoming Events

12-20 - Expansion Committee Meeting - 8:00 am

12-20 - Ukulele Club Performance - 6:30 pm

12-21 - Guitar Class Recital - 8:15 am

12-21 - PTO Board Meeting

12-22 - Moo-ry Christmas - AM Carline

12-22 - MS Breakfast & Celebration

12-22 - MS Ice Skating Field Trip

12-22 - Primary Carols in the Courtyard and Cookies in the Classroom

12-22 - Intermediate Poetry Reading with Families

12-25 to 1-5-24 - Winter Break

1-8 - No School - Teacher Planning Day

15. Meeting Adjourned

Janay Rouser made a motion to adjourn at 7:16 pm: all approved.

Minutes submitted by:


Emily Lastowski, Secretary

Date: 1-22-2024