

**AATF Board of Directors
Minutes February 14, 2022
Location: In-Person and Virtual via Zoom**

1. Call to Order
Will Bingham called the meeting to order at 5:33 pm.
2. Will Bingham conducted a roll call.

	Mar 8	Apr 19	May 17	Jun 21	Jul 19	Aug 16	Sep 20	Oct 18	Nov 15	Dec 13	Jan 24	Feb 14
Larkin, S.	X	X	X	X	Zoom/ X	X	Zoom	X	X	X	X	Zoom
Fuston, D.	Absent	Zoom	X	X	X	X	X	Absent	Absent	Zoom	Zoom	Zoom
Bingham, W.	X	X	X	X	Zoom	X	X	Zoom	Absent	X	X	X
Daniels, R.	X	X	Absent	X	Absent	Absent	X	Absent	X	Zoom	X	X
Jordan, M.	X	X	X	X	X	X	X	X	X	X	Absent	X
Maggard, L.	X	Zoom	Zoom	X	X	X	X	X	X	X	X	X
Rouser, J.	X	X	X	X	X	X	X	X	X	X	X	X
Scharber, J.	Zoom	X	Absent	Zoom	Zoom	Zoom	Absent	Absent	X	Absent	X	Absent
Sturwold, E.	X	X	X	X	X	X	X	X	X	X	X	X
Lister, J.	zoom	Zoom	Zoom	Zoom	Zoom	Absent	Zoom	Zoom	Absent	Zoom	Zoom	Absent
Lastowski, E	zoom	X	X	Zoom	X	X	Zoom	X	Zoom	X	X	X

3. **Minutes for January 24, 2022**
Earl Sturwold made the motion to approve the minutes for January 24, 2022; Rik Daniels seconded; all approved.
4. Committee Reports
 - 4.1. **Financial Report - Earl Sturwold**
Lee Maggard motioned to accept the financial report for January 24, 2022 as presented; Emily Lastowski seconded; all approved.
 - 4.2. Character/Culture/Academics - Co-Chairmen Emily Lastowski and Amanda Foster
Members: Kathy Hobby, Lee Maggard, Janay Rouser
Emily reported that the committee will start meeting again in March and asked the Board members to forward anything they would like to have included in the newsletter to the editor.
 - 4.3. Compensation Review Committee - Co-Chairman Earl Sturwold and Lura Fehir
Members: Dina Bardin, Lori Gauttier
Nothing to report.
 - 4.4. High School - Chair Lee Maggard,
Members: Will Bingham Tami Flournory, Lori Gauttier, Jarrod Scharber, Jason Sasser
 - 4.4.1 **Request for Proposal (RFP) for Architectural Services**

Lee Maggard asked the Board to approve the RFP letter. The letter will be mailed to three architectural firms, the first step to start the construction process. This stage is at no expense to the school. It allows the committee to move forward quickly once the funding, the grant, is approved.

Earl Sturwold made the motion to approve the RFP letter as presented; Emily Lastowski seconded; all approved.

- 4.5. Revenue Generator - Committee Co-Chairmen Suzanne Larkin and Dina Bardin
Members: Dan Fuston, Hunter Brown, Jarrod Scharber
Nothing to report.
- 4.6. New Board Member - Committee Chairman Rik Daniels
Members: Suzanne Larkin, Dan Fuston, Will Bingham
Rik Daniels passed out copies of the award nominees bios to the board members with a ballot and asked them to fill it out and return it to Jutta Tallman.
- 4.7. Support Services - Committee Co-Chairmen Jennifer Lister and Beth Rooks
Members: Rik Daniels, Marcia Dwyer, Ashley Gilmore, Wendy Briscoe
Marcia Dwyer shared that the committee has been meeting with each team in lieu of sending out a survey to see which of the implemented goals has or has not worked. The committee started two years ago with a goal to retain the current staff (teachers and IAs), increase support staff (school counselor, behavior specialist) and increase the support staff for our students from 1 to 12 students to 1 to 8 students to meet the needs of all students by 2025.
The goals were met by:
Hiring an interventionist to work with Tier III students
Adding a ½ day once a month for teacher planning and completion of required paperwork.
Hiring a school counselor
Having an IA in each classroom with an Administrator in each building
Mental Support - Paid lunches are scheduled regularly, on campus and outside mental health support for employees is available, wear jeans once a month with regular shirts, two hours of a gift of time before Christmas and professional courtesy time - two hours for doctors appointments and such and a school shirt discount was implemented.
Faculty like the organized data meetings during planning time and love the Chromebooks in the classroom. They would like to see a part time gifted teacher added to help with gifted support.
Marcia shared that the feedback from faculty and staff is positive on everything that has been done for them.
- 4.8. Ways & Means - Committee Chairman Suzanne Larkin
Members: Earl Sturwold, Dina Bardin, Shelia Reed, Jarrod Scharber
Nothing to report
- 4.9. SAC Committee - Ray Polk, Chair
 - 4.9.1. Primary - Marcia Dwyer
Marcia Dwyer shared a slideshow on what is happening in the primary team. A copy of the slideshow was added to the board agenda.
The Primary team is Kindergarten through 2nd grade. Currently, there are three kindergarten classes, four 1st and 2nd grade classes. Each classroom has one instructional assistant. The focus in primary is on the six character traits, parent communication, parent involvement, social development, academic and positive behavior expectations with the goal to provide a positive experience for kids and their families.

The characteristics of a successful primary school is a clear and shared focus and common goals for K-2. We have high expectations of our kids. Decisions are being made as a team to support kids and families. We do "what is right, not what is easy".

5. **Consent Agenda - None**

6. Old Business - None

6.1. Board Member Agreement - Suzanne Larkin

Will Bingham asked any Board members that have not signed the agreement to see Jutta after the meeting.

6.2. Board Officer Election - March 2022 - Suzanne Larkin

Will Bingham reminded everyone that elections will take place at the next Board meeting.

6.3. Director's Assessment - Suzanne Larkin

Suzanne reported that the committee is working to make the survey more user friendly and identify parts of the assessment that is now the responsibility of the Administrative Team and overhaul the whole process of the assessment.

6.4. Director's Contract - Suzanne Larkin

The result of the new Director's assessment process will be the basis for the contract discussions.

6.5. Board Member's Addresses - Sunbiz - Ray Polk

Ray Polk asked all Board members to provide Jutta with an update of their personal addresses that they like to have published on Sunbiz (can be viewed by the public).

7. New Business

7.1. **Grading Policy Update** - Ray Polk / Tami Flournoy

The Admin team updated the grading policy to clarify that all teachers are using the same grading system throughout the school. The grading consideration for the more participatory classes like Music, Art and P.E. were updated to reflect that they may have less than three categories with a minimum of 9 grades. All updates/considerations are based on feedback received from teachers from all departments.

7.2. **Inter-Local Agreement** - Kathy Hobby

Kathy reported that the inter-local agreement letter is an opt-in letter to work with the District's School Board to expedite building needs, like permitting, surveys and approvals. Earl Sturwold made the motion to approve 7.1 and 7.2 as presented; Lee Maggard seconded; all approved.

7.3 Governance Training and Fingerprinting - Information only

8. Individual Board Member Reports/Inquiry (Non-Agenda Items) - None

9. Faculty/Staff Inquiry (Non-Agenda Items) - None

10. Public Inquiry - None

11. Friends of the Academy

11.1 Financials

Angela Barnett reported that the fundraising so far has been successful. PTO was able to donate \$3000.00 to the 8th grade field trip. The Golf Tournament brought in a little more than \$13,000.00 this year. The clay shoot is upcoming and has about \$8,000.00 so far in sponsorships. Another Take-Home Dinner is planned for April 12, 2022.

12. Date of Next Meeting
11.1. BOD 3-21-2022
13. Upcoming/Events - None
2-14 - 2-18 Book Fair
2-15 Cap & Gown 8th Grade Students
2-17 PTO Board Meeting
2-21 No School - Presidents Day
2-24 Spring Pictures - Preschool
2-25 Spring Pictures - K-8
2-24 High School Committee Meeting - Zoom
3-7 Mustang Muscle T-Shirt Day
3-8 8th Grade Field Trip - Tampa Museum of Art
3-9 6th Grade Field Trip - Dade City Pioneer Museum
3-10 High School Committee Meeting - School
3-11 Free Dress Day
3-14 - 3-18 Spring Break
3-21 No School - Teacher Planning Day
14. Meeting Adjourned
Janay Rouser motioned to adjourn at 6:24pm.

Minutes submitted by:



Lee Maggard, Secretary

Date:

3/21/22