

**AATF Board of Directors  
Minutes March 20, 2023  
Location: In-Person and Virtual via Zoom**

1. Call to Order  
Will Bingham called the meeting to order at 5:30 pm.

2. Roll Call

	Jul 18	Aug 15	Aug 22 Special	Sept 19	Oct 3 Special	Oct 10	Nov 14	Dec 12	Jan 9	Feb 9 Special	Feb 13	Mar 20
Larkin, Suzanne	Absent	X	X	X	X	X	X	X	X	X	X	Zoom
Bingham, Will	Absent	X	Absent	X	X	X	X	X	X	X	X	X
Maggard, Lee	X	X	X	X	X	X	Absent	Zoom	X	X	X	X
Rouser, Janay	X	Zoom	X	X	X	X	X	X	X	X	X	X
Scharber, Jarrod	X	Zoom	Absent	X	Absent	Zoom	X	Absent	Absent	Zoom	X	Zoom
Sturwold, Earl	X	X	Absent	X	Absent	X	X	X	X	X	X	X
Lastowski, Emily	X	X	X	X	X	X	X	X	X	X	X	zoom
Maggard, Dana	X	X	X	X	Absent	X	X	X	X	X	X	X
Bussey, Rutland	Zoom	X	X	X	X	X	X	X	X	X	X	X

3. Pledge and Moment of Silence

4. Public Inquiry - None

5. **Minutes for February 13, 2023**

Earl Sturwold made the motion to approve the minutes for February 13, 2023 as presented; Lee Maggard seconded; all approved.

6. Committee Reports

- 6.1. **Financial Report - Earl Sturwold**

Dina Bardin reported that payments from our grants came in and we are now building our financial reserve for the summer payroll.

Dan Dwyer shared that he attended the board financial workshop this morning and found it very informative. He encouraged the Board members to attend the workshop if their schedule allows it. Dina Bardin will prepare a document/cheat sheet of accounts and their sub-accounts for the next workshop in April.

Rutland Bussey motioned to accept the financials for February 2023 as presented; Lee Maggard seconded; all approved.

- 6.1.1. Annual Public Depositor Confirmation - Information Only

This is the notification that our bank reports under the F.S. 280.16 our deposit accounts and balances on our money market, payroll and operating account. It was explained that we are operating under the government agency of the district as long as we are a corporation. Dan Dwyer noted that the statute that governs this section includes the school district as well as any other entities that come from the district. Therefore, our bank funds are protected with the School district as our sponsor.

- 6.2. **Character/Culture/Academics Committee- Co-Chair Emily Lastowski and Amanda Foster**

Members: Kathy Hobby, Lee Maggard, Janay Rouser, Dana Maggard

Dana Maggard reported for Emily Lastowski. Emily will share the role of each Board committee, their strategic goals and accomplishments at the next PTO general meeting.

- 6.3. Compensation Review Committee - Co-Chair Earl Sturwold and Lura Fehir  
Members: Dina Bardin, Lori Gauttier, Rutland Bussey, Emily Lastowski, Dana Maggard  
It was discussed that the nature of this committee may not warrant for it to meet but a couple of times a year or quarterly. If a need arises to discuss a topic the support services committee would step in at that time.  
It was further discussed to create a place on the agenda for quarterly updates of committees that do not need to meet monthly.
- 6.4. Expansion Committee - Chair Luran Monbarren  
Members: Will Bingham, Lee Maggard, Lori Gauttier, Jarrod Scharber, Jason Sasser, Jennifer Larimore, Amy Carlucci, Rutland Bussey, Dina Bardin  
The deadline for general contractors to send in their qualifications has been extended to Wednesday, March 29th. The committee's goal is to make a recommendation for a general contractor to the Board next month.
- 6.4.1. Attestation Appropriations Project Request  
Dina Bardin explained that this document is the request for money for the highschool from the House of Representatives. The Board president had to sign the document before the Board meeting so it could be submitted in a timely manner. .  
Earl Sturwold made the motion to ratify 6.4.1. Attestation Appropriations Project Request;  
Dana Maggard seconded; all approved.
- 6.5. Revenue Generator Committee - Co-Chair Suzanne Larkin and Dina Bardin  
Members: Rutland Bussey, Hunter Brown, Jarrod Scharber  
Rutland Bussey shared that the Farmer Market is up and running with a profit to report of about \$1,200.00. We are in Phase 1 and hope to move to Phase 2, after we received a business license. This would allow us to invite the community to visit the Market, hire staff to keep the market open several days a week, and purchase fruit and vegetables more than once a week. Phase 3 starts when we are able to sell produce and eggs from our own fields with help from our 4H and FFA students.
- 6.6. New Board Member Committee - Chair Will Bingham  
Members: Suzanne Larkin, Dana Maggard, Emily Lastowski  
The committee is scheduled to meet again on Wednesday, March 22 at 8:00 am.  
The committee discussed board meeting attendance along with other member requirements. It was further brought up to implement/bring back a formal way to process the roll over/renewal of board members that would like to serve another term. Lastly, the committee discussed focusing nominating individuals for the Board Services Recognition Award on volunteers only.  
Dan Dwyer reminded the board that the current bylaws allow people to attend via electronic means, however, this was not intended as a substitute for attending in person. He also noted that the bylaws need to be modified if the committee decides to change the meeting attendance guidelines for board members.
- 6.7. Support Services Committee - Co-Chair Beth Rooks and Dana Maggard  
Members: Marcia Dwyer, Ashley Gilmore, Wendy Briscoe, April Dodd, Emily Lastowski  
The committee reported that the teacher to student ratio is 1:8. The committee discussed ways to bring back/rekindle the volunteer program with qualified people, college students, retired teachers etc. This would primarily be for grades K-2 to support the teachers in the classrooms, at predetermined days and times.
- 6.8. Ways & Means Committee - Chair Suzanne Larkin  
Members: Earl Sturwold, Dina Bardin, Jarrod Scharber, Danielle Arfaras  
Nothing to report.
- 6.9. SAC Committee - Ray Polk  
6.9.1. SAC Presentation - Extended Day - Kristen Ramos  
Kristen Ramos, Extended Day Coordinator, shared a powerpoint presentation with information regarding the extended day program at AATF. At this time, the program has 11 employees to cover approximately 100 students. The program offers time for

homework, outside play, fun crafts, and volunteer visits (dogs reading with children). It provides help to our working parents and any other parents that need it.

7. **Consent Agenda - None**

8. **Old Business -**

8.1. Directors Assessment

The committee is finalizing the surveys to be emailed.

8.2. Directors Compensation

Will Bingham shared that the committee meet and are waiting for the assessment results to come in

9. **New Business**

**9.1. Board Officer Nomination/Election**

Current Slate of Officers:

Will Bingham - President

Janay Rouser - Vice President

Earl Sturwold - Treasurer

Lee Maggard - Secretary

All officers have expressed to remain in their current position.

The floor was opened for any new nominations. No nominations were presented.

Dana Maggard made the motion to accept the slate of officers as presented including Suzanne Larkin as the Board Chair, Rutland Bussey second; all approved.

The new slate of officers are, effective July 1, 2023:

Suzanne Larkin - Board Chair

Will Bingham - President

Janay Rouser - Vice President

Earl Sturwold - Treasurer

Lee Maggard - Secretary

9.2. Building Hope Impact Summit & Awards - Information Only

Ray Polk explained what the program is all about and if we place in the top 3 we'll receive a monetary award. We will know by the end of March if we placed in the top 3.

9.3. Controlled Open Enrollment Process

Ray Polk reiterated to refer all waitlist and lottery inquiries to Dina to keep information consistent and the same.

Lee Maggard made the motion to approve 9.3. Controlled Open Enrollment Process as an emergency item; Janay Rouser seconded; all approved.

Dana Maggard made a motion to change 9.3 Controlled Open Enrollment Process # 3 from 5:00 pm to 11:59 pm on February 28th; Lee Maggard seconded; all approved.

10. **Individual Board Member Reports/Inquiry (Non-Agenda Items)**

Clay Shoot Fundraiser - Dana Maggard reported that the Clay Shoot, scheduled for April 1st has 95 teams signed up so far which are about 20 more than last year. The sponsorships are at 18,550.00.

Committee is looking for about 15 more volunteers

Dinner only tickets are \$30 / adult and \$15 / child.

The Green Egg raffle is \$20 per ticket and you do not need to be present to win.

11. **Faculty/Staff Inquiry (Non-Agenda Items) - None**

12. **Friends of the Academy -**

12.1 Financials

Kacee Fagan, Vice President, reported that the next PTO general meeting is this Thursday with Trivia Night and merchandise for the winner. Emily Lastowski will talk about the different board committees and what they do.

She reported that the Take Home Dinner made over \$5,000.00 - thank you for a great fundraiser.

13. Date of Next Meeting
  - 13.1. BOD 04-17-23
  
14. Upcoming/Events
  - 3-21 Clay Shoot Committee Meeting - 8:00 am
  - 3-22 New Board Member Committee Meeting - 8:00 am
  - 3-22 Student Lottery Drawing - 8:30 am
  - 3-23 Support Services Committee Meeting - 8:00 am
  - 3-23 PTO Board Meeting - 5:30 pm
  - 3-23 PTO General Meeting - 6:30 pm
  - 3-24 MS Dance, Darby Farm 6:00 - 8:30 pm
  - 3-27 Clay Shoot Committee Meeting - 8:00 am
  - 4-1 Clay Shoot Fundraiser Event
  - 4-3 Mustang Muscle T-Shirt Day
  - 4-6 Free Dress Day
  - 4-7 No School for Teachers and Students
  - 4-12 Mustang Ball Committee Meeting
  
15. Meeting Adjourned

Janay Rouser made a motion to adjourn at 6:48 pm, Dana Maggard seconded; all approved

Minutes submitted by:



Lee Maggard, Secretary

Date:

4/17/2023