

AATF Board of Directors
Minutes April 18, 2022
Location: In-Person and Virtual via Zoom

1. 4.Call to Order
 Suzanne Larkin called the meeting to order at 5:31pm.

2. Suzanne Larkin conducted a roll call.

	May 17	Jun 21	Jul 19	Aug 16	Sep 20	Oct 18	Nov 15	Dec 13	Jan 24	Feb 14	Mar 21	Apr 18
Larkin, S.	X	X	Zoom/ X	X	Zoom	X	X	X	X	Zoom	X	X
Fuston, D.	X	X	X	X	X	Absent	Absent	Zoom	Zoom	Zoom	X	Zoom
Bingham, W.	X	X	Zoom	X	X	Zoom	Absent	X	X	X	X	Zoom
Daniels, R.	Absent	X	Absent	Absent	X	Absent	X	Zoom	X	X	X	X
Jordan, M.	X	X	X	X	X	X	X	X	Absent	X	X	X
Maggard, L.	Zoom	X	X	X	X	X	X	X	X	X	X	X
Rouser, J.	X	X	X	X	X	X	X	X	X	X	X	X
Scharber, J.	Absent	Zoom	Zoom	Zoom	Absent	Absent	X	Absent	X	Absent	Zoom	Absent
Sturwold, E.	X	X	X	X	X	X	X	X	X	X	X	X
Lister, J.	Zoom	Zoom	Zoom	Absent	Zoom	Zoom	Absent	Zoom	Zoom	Absent	Zoom	Absent
Lastowski, E	X	Zoom	X	X	Zoom	X	Zoom	X	X	X	X	X

3. **Minutes for March 21, 2022**
 Earl Sturworld made the motion to approve the minutes for March 21, 2022; Rik Daniels seconded; all approved.

4. Committee Reports

- 4.1. **Financial Report - Earl Sturwold**
 Lee Maggard made the motion to accept the financial report for March 2022 as presented; Emily Lastowski seconded; all approved.
- 4.2. **Character/Culture/Academics - Co-Chairmen Emily Lastowski and Amanda Foster**
 Members: Kathy Hobby, Lee Maggard, Janay Rouser
 Emily Lastowski reported that the committee met to discuss the ongoing success of the newsletter and a statement of value and expectations that will be included on the school and preschool enrollment applications as well as the emergency card document. Committee also discussed future goals.
- 4.3. **Compensation Review Committee - Co-Chairman Earl Sturwold and Lura Fehir**
 Members: Dina Bardin, Lori Gauttier
 Earl Sturwold reported that the committee will get together with Mr. Polk regarding next year's compensation for employees.
- 4.4. **High School - Chair Lee Maggard,**
 Members: Will Bingham, Tami Flournory, Lori Gauttier, Jarrod Scharber, Jason Sasser, Jennifer Larimore, Amy Carlucci, Rutland Bussey, Dina Bardin

4.4.1. Architect Firm Recommendation

Lee Maggard reported that the committee worked through the RP process interviewing 3 of the 4 firms that responded and is making the recommendation to use Furr, Wegmann & Banks Architects, P.A. for the architectural design for the high school. They are a local company located in Wesley Chapel with experience in designing and updating charter schools. Aaron Banks will be the lead architect on our project. A contract with Furr, Wegmann & Banks will be signed at no cost to the school within the next couple of weeks and is contingent on the approval (by state legislation) of the grant for the high school. After the contract is signed, the search for a general contractor can begin.

Emily Lastowski made the motion to accept Furr, Wegmann & Banks Architects, P.A. as the design firm; Rik Daniels seconded; all approved.

4.5. Revenue Generator - Committee Co-Chairmen Suzanne Larkin and Dina Bardin

Members: Dan Fuston, Hunter Brown, Jarrod Scharber

Nothing to report.

4.6. New Board Member - Committee Chairman Rik Daniels

Members: Suzanne Larkin, Dan Fuston, Will Bingham

Lee Maggard motioned to add the recommendation of Dana Maggard and Rutland Bussey as new Board members as an emergency item; Emily Lastowski seconded; all approved.

Rik Daniels shared that the committee reviewed and interviewed Dana Maggard and Rutland Bussey and nominated both to be invited to serve on the AATF Board of Directors. The Board applicants have to complete a background check and governance training before their full Board acceptance is final.

Earl Sturwold motioned to accept Dana Maggard and Rutland Bussey to the AATF Board of Directors; Janay Rouser seconded; all approved.

4.7. Support Services - Committee Co-Chairmen Jennifer Lister and Beth Rooks

Members: Rik Daniels, Marcia Dwyer, Ashley Gilmore, Wendy Briscoe

Suzanne Larkin shared that the Board received a resignation from Jennifer Lister, effective immediately. The hardcopy letter will be added to the agenda in May. The committee will discuss who may be able to step up to chair the committee. Emily Lastowski agreed to be added as a member to the Support Services committee.

4.8. Ways & Means - Committee Chairman Suzanne Larkin

Members: Earl Sturwold, Dina Bardin, Shelia Reed, Jarrod Scharber

Nothing to report

4.9. SAC Committee - Ray Polk, Chair

4.9.1. Intermediate Team - Kathy Hobby

Kathy Hobby shared a slide show. The intermediate team (3rd - 5th grade) consists of 9 classroom teachers, 9 instructional assistants (IAs), 1 interventionist, 2 exceptional student education teachers (ESE), 1 school counselor, 4 special teachers (PE, Art & Music) and 192 students.

Kathy reported that the biggest shift from primary to intermediate is gaining independence. The team's goal is to teach independence through character education with a focus on respect, responsibility, and personal accountability which translates to students showing more confidence. That confidence leads to risk taking, which leads to growth. Kagan structures are encouraged when using these traits when gaining academic knowledge. A short video was shared on Kagan strategies and what it looks like in the classroom. Kagan structures are used in Kindergarten through 8th grade at our school. A goal tracker along with LiveSchool and Schoology are used by all intermediate students as a visual

resource to encourage personal accountability. These tools have worked well for students to keep up with their work and grades.

5. **Consent Agenda - None**

6. Old Business

6.1. Director's Assessment - Suzanne Larkin

The Board survey will go out shortly. All Board members have been asked to fill out the survey.

6.2. Director's Contract - Suzanne Larkin

Will Bingham shared that the committee will meet before the next Board meeting.

7. New Business

7.1. Board Meeting Schedule 2022-2023

Ray Polk noted that the proposed Board meeting schedule has several meeting dates on the 2nd Monday instead of 3rd Monday of the month due to no school or teacher planning days. It was discussed to possibly move the day. The Board decided to leave the regular meeting schedule the 3rd Monday of each month.

7.2. Items to be Removed from the Inventory

Janay Rouser made the motion to approve 7.1 + 7.2 as presented; Emily Lastowski seconded; all approved.

7.3. Summer Office Schedule - Information Only - Ray Polk

The summer office hours for the front desk are 7:30 - 6:00 due to the summer program offered at the school this year.

8. Individual Board Member Reports/Inquiry (Non-Agenda Items) - None

9. Faculty/Staff Inquiry (Non-Agenda Items) - None

Tami Flournory noted the time for the graduation ceremony is 6:00 pm instead of 6:30 pm. She provided a quick overview of the schedule for the event.

10. Public Inquiry

Suzanne Larkin noted that Dan Dwyer brought to her attention that statutes changed that require public comments to be heard before any agenda items are voted on. Therefore, the Public Inquiry line item 10. will be moved to line item 3. on any future agendas.

11. Friends of the Academy

11.1 Financials

Chairman Suzanne Larkin shared the following notes from PTO president, Shelia Reed.

1. Clay Shoot - we surpassed our goal of \$30K - exact numbers will be reported on the April financials. Our Sponsor, Ray Dimeo, went above and beyond. He secured fantastic sponsors, was hands-on, and personally donated several large items. This is his last year supporting this event.

2. Alicia Guanio and team managed a great take-home dinner during the Open House. The food was delicious and the process was smooth - around 500 meals were prepared. Numbers to be shared in April financials.

Our volunteers for these events are so meaningful and appreciated.

We have teacher appreciation week upcoming and we will present a new board slate for approval on 4/28. The PTO believes we have great momentum and we already are

looking forward to the great ideas the new school season will bring. The energy is high!
As we finalize the financials, we will plan to extend another donation to the school more
towards the wrap of the school year.

12. Date of Next Meeting

11.1. BOD 5-16-2022

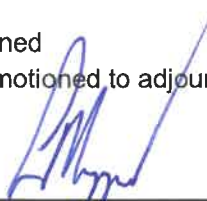
13. Upcoming/Events

4-20 - Mustang Ball Committee Meeting - 8:00 am
4-21 - PTO Board Meeting at School - 6:30 pm
4-28 - High School Committee Meeting via Zoom - 8:15 am
4-29 - Algebra Boot Camp - Lori Gauttier
5-2 to 5-6 - Teacher Appreciation Week
5-2 - Mustang Muscle T-Shirt Day
5-12 - High School Committee Meeting at the School - 8:15 am
5-13 - 6th Grade Lock-In - 6:00 pm
5-19 - 8th Grade Field Trip - Universal Studios
5-20 - Free Dress Day
5-20 - 4th + 5th Grade Field Trip - Kennedy Space Center
5-23 - 7th Grade Field Trip - Lakewood Retreat
5-23 - 8th Grade Luncheon
5-24 - 8th Grade Graduation - 6:00 pm
5-25 - Water Day - Last Day of School

14. Meeting Adjourned

Janay Rouser motioned to adjourn at 6:25pm.

Minutes submitted by:



Lee Maggard, Secretary

Date: 5-16-2022