

AATF Board of Directors Minutes

July 21, 2025

Location: In-Person and Virtual via Zoom

1. Call to Order - Emily Lastowski called the meeting to order at 5:32pm.
2. Roll Call - Emily Lastowski.

	Aug 19	Sept 16	Oct 21	Nov 18	Dec 16	Jan 27	Feb 24	Mar 24	May 19	April 14	June 16	June 26	July 21
Larkin, Suzanne	X	X	X	x	X	X	X	zoom	X	X	X	X	Absent
Bingham, Will	X	X	X	x	X	X	X	X	X	Zoom	X	X	Zoom
Rouser, Janay	X	Abse nt	X	x	X	X	X	X	X	X	X	X	Absent
Lastowski, Emily	X	X	X	x	zoom	X	X	X	X	X	Zoom	Zoom	X
Maggard, Dana	X	X	X	x	abse nt	X	X	X	X	X	X	X	X
Bussey, Rutland	X	X	X	x	X	X	X	X	X	X	X	X	Zoom
Brady, Ryan	X	X	X	x	X	X	X	X	X	X	Abse nt	X	X
Douthard, Sean	X	Zoom	X	x	X	Zoom	X	absen t	X	X	Abse nt	Zoom	X

3. Pledge and Moment of Silence
4. No Public Inquiry
5. **Minutes**
Add word loosing
Ryan Brady Motion to Approve, Dana Maggard second, All in favor.
6. Friends of the Academy - PTO General Meeting
 - Approved 2025-2026 PTO budget
 - Back to School Bash scheduled for August 16, 2025
 - Dana Maggard made the comment they did a great job with their fundraising last year.

7. Committee Reports

7.1 Financial Report

The annual audit should be done by the next meeting for review and approval.

Review of financial statements by Rutland Bussey.

Motion to approve financials by Sean Douthard, Dana Maggard Second, all in favor.

7.1.1. 401(k) Withdrawal for Adoption – Summary:

- A participant wants to withdraw funds from their 401(k) due to an adoption.
- This type of withdrawal is allowed under the SECURE Act through a Qualified Birth or Adoption Distribution (QBAD).
- Key details:
 - Up to \$5,000 per adoption or birth (per individual).
 - If both spouses are eligible, they can each withdraw \$5,000 (total of \$10,000).
 - No early withdrawal penalty, though the amount is taxed.
 - Repayment is optional — not required.
- This option is not automatic; the employer must amend the plan to allow it.
 - There's a \$450 charge to the employer to make this plan amendment.
- Long-term downside:
 - Minimal; mainly administrative paperwork, mostly handled by the Third Party Administrator (TPA)

Ryan Brady makes a motion to approve to make the change to approve the QBAD to change the 401 (k) plan, Dana Maggard second, All in favor.

7.1.2. The Florida Capital CD, valued at \$100,000, is set to mature next month. The recommendation is not to renew the CD, as the preference is to keep the funds liquid. A motion was made by Dana Maggard to not renew the CD and instead transfer the funds to a money market account. The motion was seconded by Ryan Brady and approved unanimously

7.1.3.1. New Board Member Application

Summary of Update by Dana Maggard:

- Process and procedures are included in the packet.
- Meeting dates have been posted.
- Applicants are required to attend one board meeting before applying.
- Conflicts of interest were removed from the application and replaced with the official disclosure form.
- Applicants must submit three letters of reference — applications without them will not be accepted.
- Removed language about the facility tour from the application.
- All board member applications must be approved by the board.

Ryan Brady motion to accept, Sean Douthard second, all in favor.

7.1.4. and 7.1.5. Expansion and Construction Update - Will Bingham

Dina Bardin reported that progress is delayed due to pending elevator inspection, which is holding up the opening.

The primary building is on track, with work on the countertops and electrical nearing completion. The resource building is also awaiting inspections.

7.1.6. Mr. Borders stated we are currently at 64 registered students for high school.

10.1, 10.2, and 10.3 Mr. Borders presented these as items that need to be submitted to the district.

Dana Maggard motion to accept 10.1, 10.2, and 10.3 , Ryan Brady second, all in favor.

11. Individual Board Member Reports/Inquiry (Non-Agenda Items)

Dana Maggard stated since the creation of the finance committee she doesn't feel the need for the workshop committee meeting every monday of the board meeting. She feels that is redundant. Dana Maggard is going to ask in August Board of Directors meeting to remove the workshop meeting.

Dan Dwyer reminded everyone that the meeting was originally scheduled to create a meeting to discuss specific topics. We will keep the hour reserved on the calendar in case an item needs to be discussed. Next meeting add the workshop to the agenda.

12. Faculty/Staff Inquiry (Non-Agenda Items)

Marcia Dwyer had Kindergarten Day today and it went very well. They only had two teachers crying.

Sixth grade kick off is July 25th on Friday.

High School Ribbon Cutting is at 1pm on August 8th.

Please watch your Facebook and emails for

Lori Gauttier hired Brittany Dean for Academic Advisor.

Borders recognized Coach Millie for the Summer Program.

13.Date of Next Meeting

13.1. BOD 8-25-25 at 5:30pm

14. Upcoming Events

7/21 - 7/25 Kindergarten Week

7/24 New Parent Pre School Meeting

7/24 VPK Parent Meeting

7/29 New Family Orientation Grades 1,2,3,4,5,7,8

8/1 6th Grade Kick Off

8/1 Navigate 9th Grade

8/1 Intermediate Team Building Back to School Bash
8/4 Teachers First Day Back
8/7 Registration Day 8AM -2PM
8/8 High School Ribbon Cutting
8/11 Students First Day Back
8/16 Back to School Bash
8/22-23 FFA Officer Retreat

Meeting Adjourned

15.. Dana Maggard motion to adjourn the meeting 6:09 pm


Signed by Board Member for Approval


Date