

# AATF Board of Directors Minutes

## January 27, 2025

Location: In-Person and Virtual via Zoom

1. Call to Order - Suzanne Larkin called the meeting to order at 5:33pm.
2. Roll Call - Suzanne Larkin

	Apr 15	May 20	May 28 Special	Jun 6 Special	Jun 17	Jul 15	Aug 19	Sept 16	Oct 21	Nov 18	Dec 16	Jan 27
Larkin, Suzanne	X	X	X	Zoom	X	Absent	X	X	X	x	X	X
Bingham, Will	Absent	X	X	Absent	X	X	X	X	X	x	X	X
Rouser, Janay	X	Zoom	Absent	X	X	X	X	Absent	X	x	X	X
Lastowski, Emily	X	X	Absent	X	Zoom	X	X	X	X	x	zoom	X
Maggard, Dana	X	X	X	X	X	X	X	X	X	x	absent	X
Bussey, Rutland	X	X	X	X	X	Zoom	X	X	X	x	X	X
Brady, Ryan	X	X	x	Zoom	X	Zoom	X	X	X	x	X	X
Douthard, Sean		X	Zomm	X	X	X	X	Zoom	X	x	X	Zoom

3. Pledge of Allegiance and Moment of Silence
4. Public Inquiry
5. Minutes of Special Board Meeting 12-16-24

Make sure the Director is reflected in the Ways and Means Committee. Janay needs to be added to the Director's Assessment list and on the bottom of the agenda page. Job Description and Job Search Committee can be removed from the bottom of the list since the committees are done meeting, but need to remain in the original notes and list for audit purposes. Committee changes updated on bottom of agenda.

Motion to accept 12-16-24 minutes. Dana Maggard motion, Ryan Brady second. All approve.

Special Board Meeting 1-6-27 minutes the date of next meeting should read 1-27-25.

Emily Lastowski motion to approve, Ryan Brady second, All approve.

Special meeting 1-16-27 minutes, the purpose of the contract needs to change to March 2025-2026.

Rutland Bussey Motion to approve, Ryan Brady second, all approve.

6. Committee Reports

## 6.1. Financial Report

Rutland Bussey reported on the financials.

\$2,695,000 in total cash.

\$5,420,000 in total assets that is money that can be converted in cash.

Our current liabilities are \$4,471,000 that have to be paid within the year.

1.2x current assets to current liabilities.

\$1,884,000 is our net worth. The number will increase when we finish our construction.

Net income from high school \$172,987 from cash flow.

\$8,799,000 mostly construction costs from other purchase services.

\$71,805 Net income

AATF is a self funded health insurance. We have a surplus of \$89,000 in medical expenses. Employees are doing a great job in watching their medical expenses. We have six more months of coverage.

The Federal Form 990 tax return records our income and expenses. The form attests to our policies. The Finance Committee has reviewed it and will send it to the board for approval. It is in Dina Bardin's office for review by anyone. Suzanne Larkin asked when it had to be filed. Suzanne asked if Rutland was comfortable with the numbers and Mr. Walker reviewed it. Rutland indicated he is ready to sign off on it.

Rutland Bussey approached the topic of the school credit card. The Director will have a credit card like many other employees. Rutland recommended the Board should review the Director's credit card every month. Chair Suzanne suggested that they review this topic next month.

Rutland reviewed the topic of the Mustang Muscle donations. Rutland has made personal phone calls thanking people for their donations. Dina verified that letters for donations have started going out to donors. Suzanne and Dina got together to make sure that the thank you letters were compliant with tax deductible requirements.

Emily Lastowski motion to approve financials, Ryan Brady second, all approved.

## 6.2. Expansion Committee

Dina Bardin stated they started putting trusses up on the high school. The Ag Classrooms are held up on the fire alarm system. The resource building is waiting on inspections. We are waiting on permits for the primary building.

The CO can not be issued until we hook into the county water and sewer. We have not been given any timelines. We are still on schedule.

### 6.2.1 High School Expansion

Dr. Rucker called each eighth grader to get their interest in our high school.

The first year we budgeted for 100 students.

We have 26 confirmed students. There are various reasons for students not wanting to attend our high school; sports, programs, sibling students at other high schools.

Dr. Rucker stated they are still working on the curriculum. The curriculum will depend on the students' incoming demands.

The focus curriculum will be on Ag and Entrepreneurship depending on the interest level.

6.3 Director's Job Search Committee

No report

6.4 Director's Contract Committee

Committee met last week and will add it as an Emergency Item.

6.5 SAC Committee

Eighth Grade presented.

**7. Consent Agenda -Emergency Items**

**7.1 Motion for Emergency Items by Will Bingham, Second Ryan Brady, All Approve.**

**Final contract for Director Exhibit A #2 conflicts with the handbook and Mr. Borders has initialed and agreed. His first day will be March 3, 2025.**

**Rutland Bussey made a motion, Emily Lastowski second, All Approve.**

**Approval of Federal Tax Form 990 by Dana Maggard, Second Ryan Brady, All Approve.**

8. Old Business - None

9. New Business

**9.1 HR Support Contract**

**Dina Bardin explored a contract with a HR support system that has a monthly rate. This will be a support to our current HR and development policy and procedures. This will help cut the costs of our labor law attorney.**

**Emily asked about the compensation section. What is the monthly allotted amount. The amount is 10 hours a month. It should be stated in the contract how many hours.**

**This company was referred to us by the Labor Law attorney. She has experience in the education sector.**

**Dana Maggard asked when this was discussed if this would be virtual or in person. Dina said most of it would be on site to start and then virtual from there.**

**Rutland made a motion for the 10 hour initial retainer, Dana Maggard second, All Approve.**

**9.2. Conflict of Interest**

Statue attached to the Conflict of Interest Form.

Board members must fill out and turn in. Form must be updated and filled out annually by all board members.

Motion 9.2 made by Will Bingham, Dana Maggard Second , All Approve.

9.3. Board Roll Out-Informational Only

9.4. Compliance Report-Informational Only

10. Individual Board Member Reports/Inquiry (Non-Agenda Items) -

Rutland Bussey asking for an update on the electronic sign. Bill Larkin is working on getting it fixed. It was purchased with School Excellence money.

Dana Maggard Invited everyone to the Clay Shoot on March 29, 2025. We did sell the Title Sponsorship for \$10,000.

11. Faculty/Staff Inquiry (Non-Agenda Items)

Marcia Dwyer wanted to update everyone that the last month the admin team has worked very hard together as the interim director. They have learned a lot.

Mr. Reeves invited everyone into the classroom. He wants the board to come see what they do everyday.

Stephanie Nangle has a question about how much we spend annually on Kagan. She doesn't think it works for every classroom or every student. She feels like we spend too much time and money on it. A lot of the structures can be learned on You Tube. Suzanne Larkin answered we have not reviewed it in a while. Dina Bardin answered that we use a lot of grant money on Kagan. Erica McCarthy, a Kagan coach, said it couldn't have been cheap because they travel and they do attend conferences. Lori Gauttier said we do have another training coming up "win-win" discipline. Rutland asked about the Grant. Can the Grant be used for something else? Dina Bardin said once the grant was used for one thing it can't be used for something else.

Fair Week is coming up. Thank you to Robin and Tim Carter. February 16th. Go out to the Fair and check it out. The family pass is on the website.

12. Friends of the Academy - PTO General Meeting

12.1. Financials

Not a lot going on except the big contribution check to AATF of \$80,000. Thanks to Dr. Rucker and Victoria Sutton for coming to the PTO meeting.

The Wine Fundraiser will be moved to May.

Popcorn fundraiser March 5-9th.

Golf Tournament May 7, 2025.

Clay Shoot March 29, 2025.

13. Date of Next Meeting

13.1. BOD 2-24-2025 at 5:30PM

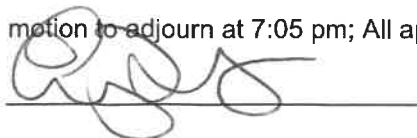
14. Upcoming Events

1-31 FFA Pep Rally  
2-3 FTE Survey Week  
2-4 Cap & Gown Pictures  
2-23 Dollar Dress Day  
2-14 & 2-17 No School for Staff and Students  
2-19 Public School Tour

15.. Meeting Adjournment

Janay Rouser made a motion to adjourn at 7:05 pm; All approved.

Minutes submitted by:



Emily Lastowski, Secretary

Date:

