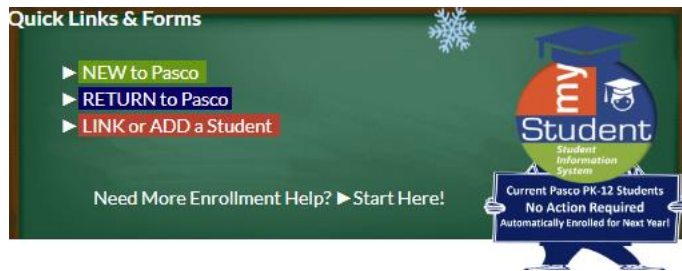


Link my Student for Parents

The Link my Student feature is now available to help you connect with your student(s). If your child has left Pasco and is now returning to re-enroll or you need to link to a child who is currently enrolled, select the appropriate link from the portal page.



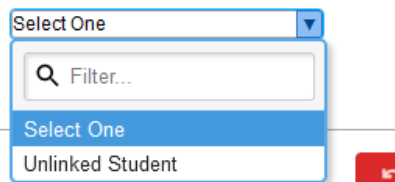
Linking to a child currently enrolled

- Select **Link or Add a Student** on the portal
- Select the orange box, **I would like to re-enroll or link to an enrolled child and forgot my info**
- The **Link My Student** form will display
- Students already linked to your account will display at the top
 - No action is needed, the student is already linked and/or the registration application is complete
- If the student isn't displayed, select your child from the drop-down menu

If your student appears above, they are linked to your parent portal. If you would like to register a previously enrolled student, please select their name from the dropdown below and submit the form.

- Complete the information to be linked with your student
- If the student is not available in the drop-down menu, select the check box for **The student I want to link is not in the dropdown**
- Select **Unlinked Student** from the drop-down menu

The student I want to link is not in the dropdown






myStudent Documentation

Link my Student for Parents

- Complete the following information

If your student has never attended a Pasco County School and **needs to enroll**, click [HERE](#)  Return

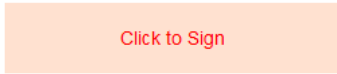
Student's Legal Name	First Name	Middle (Optional)	Last
Student's Date of Birth	Date of Birth of Student		
Contact Phone Number	(111)-111-1111		
Student's Sex	Select One		
Student's Current Grade Level	Select One		
Student's Pasco School ID / Lunch Number	Student ID (Optional)		
Last 4 digits of Student's Social Security Number	Last 4 of Social (Optional)		
Student's Current Address			
Student's Former Address when last enrolled in Pasco			

- Select the check box for the declaration statement

WARNING: Under section [92.525\(2\)](#), Florida Statutes, a person who knowingly makes a false declaration is guilty of the crime of perjury by false written declaration, a felony of the third degree.

I declare that I have read the foregoing statement of identity and that the facts stated in it are true.

- Select the Click to Sign button



- Add your signature
- Select the Sign button

Sign Below



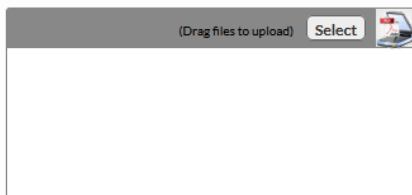
- Upload documents in the upload area

Instructions for upload: Person completing form must provide documents to prove identity and relationship to student.

Required

- Parent/Guardian's Government Issued Photo ID.
 - Birth Certificate of Student; passport will be accepted.
- Also include if applicable:**
- Custody Papers, Court Orders, Reunification Letter, Power of Attorney, or documentation of temporary guardianship.

***Incomplete forms may be denied.
Must include documents.**





myStudent Documentation

Link my Student for Parents

- Click **Submit Request**



- A submitted form confirmation will display

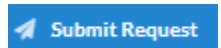
Your form has been submitted.



- Click **Print** for a copy of your request
- Click **Start New Request**, if you have another student to add
- Select the **Portal** menu to return to the Portal
- You will be notified by email once the request has been reviewed to verify your identity and link you to your student

Re-enrolling a returning student

- Select the **Return to Pasco** button
- If the student you wish to re-enroll is listed in the dropdown, please select that student and click **Submit Request**

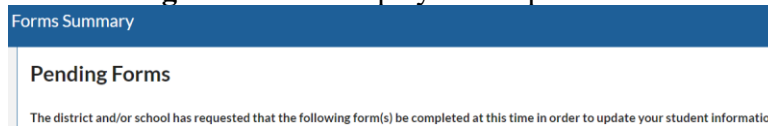


- A submitted form confirmation will display

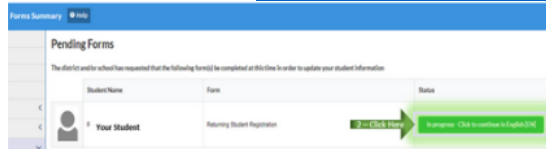
Your form has been submitted.



- Click **Print** for a copy of your request
- Click **Start New Request**, if you have another student to add
- Select the **Portal** menu to return to the Portal
- The **Pending Forms** will display on the portal



- Find and select the [Returning Student Registration](#) form to begin the application





myStudent Documentation

Link my Student for Parents

- If you have multiple students listed to re-enroll, please do this for each student

If you do not see your student listed

- Scroll down to find the check box for “The student I want to link is not in the dropdown”

The student I want to link is not in the dropdown

- Select ‘**Unlinked Student**’ from the dropdown

A screenshot of a web form dropdown menu. The dropdown is open, showing a search bar with a magnifying glass icon and the text 'Filter...'. Below the search bar, the text 'Select One' is displayed. The option 'Unlinked Student' is selected and highlighted in blue.

- Complete the necessary information to help us verify your identity to link with your student and Submit Request
 - Please repeat this process for each student you wish to link with

If you know your student is brand New-to-Pasco

- Select this [link](#) to begin the **New Student Registration** form